



Application for Admission 2017-18

Child's Full Name _____
Preferred name _____ Date of Birth _____ Male Female
Student Home Address: _____
Student Lives With (check all that apply): Mother Father Step-parent Grandparent(s)
 Aunt/Uncle Guardian/Foster Parent(s) Other: _____

Legal Parent/Guardian 1 _____
Home Address _____
 Single Married Divorced Separated Remarried Relationship to student: _____
Employer _____ Occupation/Position _____
Email address: _____
 Cell Phone _____ Home Phone _____ Work Phone _____
 Alt. Phone _____

PLEASE PLACE A CHECK MARK NEXT TO PRIMARY PHONE NUMBER

Legal Parent/Guardian 2 _____
Home Address _____
 Single Married Divorced Separated Remarried Relationship to student: _____
Employer _____ Occupation/Position _____
Email address: _____
 Cell Phone _____ Home Phone _____ Work Phone _____
 Alt. Phone _____

PLEASE PLACE A CHECK MARK NEXT TO PRIMARY PHONE NUMBER

Race (select at least one): Asian Black/African American American Indian/Alaska Native
 Native Hawaiian/ Other Pacific Islander White/Caucasian
Native Language: _____

(NOTE: This information will not be used to determine admission)

Current grade: _____ Grade applying for: _____
Most recent school your child attended _____
Does this child have any siblings currently enrolled at Stonebrook Montessori? Yes No
If yes, what is/are the child(ren)'s name(s)? _____

Names and ages of any other siblings: _____

Please indicate any Special Educational Plans or needs your child has (check all that apply):

504 or Medical Plan IEP (special education) Gifted Classes

Other needs _____

*Please attach a copy of most recent service plan or evaluation.

(NOTE: This information will not be used to determine admission)

Program Information - Please check ALL program(s) that your child is applying for:

Before-school care* (7:30 am – 8:15 am)

School day only (8:30 am – 3:30 pm)

After-school care* (3:30 – 6:00 pm)

Lunch*

***Fees apply**

Why are you considering Montessori for your child? _____

How did you hear about us? _____

Proof of Legal Custody (original or certified copy): Photo I.D. **AND** Birth Certificate **OR** Court Document

*Please submit along with this application

Proof of Residency of legal guardian: lease, home ownership, utility bill, bank statement

*Please submit along with this application

I hereby certify, under penalty of perjury, that all of the information that I have given is correct in all respects to the best of my knowledge. I understand that if any information on this document changes, I am to notify the school immediately and provide any necessary documentation for such modifications.

Legal Parent/Guardian Signature _____

Date _____

Stonebrook Montessori is a community school established under Chapter 3314 of the Ohio Revised Code. We provide an equal opportunity for all children to achieve their maximum potential through the curriculum offered regardless of race, color, creed, disability, religion, sex, ancestry, national origin, social or economic background, or other legally protected category.

To submit your application and supporting documents:

Scan and email to: info@stonebrookmontessori.org

Drop off OR Mail to: Stonebrook Montessori

975 East Boulevard,
Cleveland, OH 44108

For Office Use Only:

Date Open House/Parent Info Session Date: _____

Date Received: _____ Time: _____

Child's age in years and months _____

Photo I.D.

Custody verified _____

Birth Certificate

Residency verified _____

P.O.R. Document _____ **Staff member accepting application & documents:** _____

Enrolled: Yes No Waitlist #: _____ Letter of Confirmation sent (date): _____

Sibling(s)? Yes No Name(s): _____

Home Visit Date: _____

Visited by: _____

Start Date: _____

Teacher: _____



Admissions for 2017-2018

Open Enrollment Dates Tuesday, January 17, 2017 – Monday, May 15, 2017

Eligibility

- Children ages 3-7 as of 9/30/17
- Cleveland school district residents **and** Residents of contiguous (neighboring) school districts.

Application Process

1. Attend an Information Session or Open House
 - See the calendar under the "Parent Info" on our website (www.stonebrookmontessori.org) for dates and times.
2. Complete the Application for Admissions form
 - Please be certain the form is filled out completely, signed by the legal guardian, and, and submitted with any additional required documents.
 - **Applications will be accepted when ALL documents are presented and an info session OR open house has been attended.**
 - **Child's birth certificate** (original or certified copy must be brought in to be copied)
 - **Parent/guardian I.D.** (original or certified copy must be brought in to be copied of legal guardian)
 - **Proof of Residency of Custodial Parent** (Utility bill, water bill, real estate tax bill, bank statement, documentation or letter on letterhead from a federal, state or local government agency, official payroll documentation from an employer)
 - a. If parent/guardian is not listed on birth certificate, please provide court documentation of custody/guardianship.
 - b. Utility bill, water bill, real estate tax bill, bank statement, documentation or letter on letterhead from a federal, state or local government agency, official payroll documentation from an employer
 - **PLEASE NOTE – Proof of residence will need to be provided AGAIN during enrollment if your child receives a spot.**

After Open Enrollment Closes (Monday, May 15, 2017)

1. If, at the end of open enrollment, spaces remain available, all completed applications that were received will be accepted and all remaining seats will be filled on a first come first served basis. If, at the end of open enrollment, applications exceed spaces available, a lottery will be held. Any students who were not selected in the lottery would be placed on a waiting list.